

Annie P Rogers State Grand Assembly  
The Order of the Golden Circle, PHA  
State Grand Awards Committee  
January 13, 2024

SGLLR Eleanor Dillard  
State Grand Officers, Past & Present  
State Grand Organizers/Overseers  
Loyal Lady Rulers Past and Present  
Loyal Ladies

Greetings,

I greet you in the name of the Father which all blessing flow. It is an honor to be able to chair such an awesome committee. It has come the time for each Assembly to show up and show out all the hard work they have been doing throughout the year.

The awards period is from Jan 1, 2023-Dec 31, 2023.

We are asking that you follow all the recommended guidelines as stated in the criteria of the award you are applying for. Awards are as follows:

1. Loyal Lady Ruler of the Year
2. Loyal Lady of the Year
3. Assembly of the Year
4. Secretary of the Year
5. Treasurer of the Year
6. Perfect Attendance (12 meetings) Please send Perfect Attendance reports no later than March 1, 2024

PLEASE ADHERE TO ALL GUIDELINES ALL ENTRIES MUST HAVE THE ASSEMBLY SEAL and signed by the Loyal Lady Ruler and the Secretary and voted on by the Assembly.

Remember documentations must be signed by the appropriate representative from that agency/group.

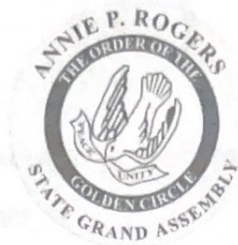
All reports are to be mailed to PLLR Aretha Best no later than March 1, 2024

Three copies of all entries to:

PLL R Aretha Best  
109 Alston Court  
Oxford, NC 27565  
(919)939-8394  
[ladysdb1@gmail.com](mailto:ladysdb1@gmail.com)

Peace and Unity,  
Aretha Best, PLLR Chair  
LL Antoinette Burwell  
PLL Bernadine Coleman  
LL Garlene Gaddis  
LL Carolyn Hedgepeth  
LL Linda Pulliam  
LL Marchelle Shufford





### 2023 ASSEMBLY OF THE YEAR

#### **A. State Grand Assembly Involvement**

1. Financial- ALL ASSESSMENTS PAID AND IN GOOD STANDING WITH THE STATE GRAND ASSEMBLY- verified by the State Grand Financial Secretary
2. Area and State reports submitted on time- verified by the SG Secretary or SG Financial
3. Secretary

#### **B. Representation at State Grand Assembly**

1. Attendance at State meetings LLR or designee in attendance at the last State Assembly
2. Attendance at Area meetings

#### **C. Assembly Involvement**

1. Program Projects
2. Charitable Projects/Donations-documentation required
3. Membership Increase/verified by Assembly Secretary and State Grand Secretary
4. New programs-initiated documentation required
5. Fund raising activities

#### **D. Community involvement (Assembly related) Documentation required**

#### **E. Charitable Involvement-Documentation required**

#### **F. Civic-Documentation required**

#### **G. Political (voting, etc.) Documentation required**

#### **H. Educational**

#### **I. Accomplishments of member**

#### **J. Outstanding Contributions to the Assembly**

#### **K. Outstanding Contributions to the Community -Documentation required**

#### **L. Golden Circle Vision- Creativity in Promoting Peace, Unity and sunshine through Charity and Compassion towards others.**



## LOYAL LADY RULER OF THE YEAR

### A. Assembly Leadership, and Involvement

1. Financial-Dues and assessments for 2023 paid- verified by the Secretary
2. Presided over at least 11 out of 12 meetings- verified by the Secretary
3. Prepared agendas (submit copies of agendas)
4. Demonstrated well planned meetings
5. Exemplified cooperation with the Assembly.
6. Governed with wisdom, tact, and consideration for all
7. Promoted peace and harmony within the Assembly
8. Demonstrated loyalty and devotion (beyond the call of duty), documentation required.
9. Cooperated with and kept lines of communication open with the Consistory
10. Created interest in Assembly programs
11. Outstanding contributions to the Assembly

### B. Area and State Grand Assembly Involvement

1. Attended State Grand Assembly at least twice during the last three (3) years – verified by the State Grand Assembly Secretary
2. Attended two Area meetings during the past year. -verified by the SGO & or Area Secretary
3. Attended at least two (2) State Grand Executive Board Meetings during the past two (2) years verified by the State Grand Secretary
4. Committees Served on (Area and State)
5. Community involvement (Assembly Related) documentation required.

### C. Civic Involvement- documentation required

1. Charitable Involvement- documentation
2. Other organizations (church etc.)
3. Local meetings with officers
4. Additional comments
5. Attach a copy of the Loyal Lady's Year End Report-Loyal Lady must sign report.

**APPLICATIONS MUST BE SIGNED BY THE CURRENT LOYAL LADY RULER AND THREE ACTIVE PAST LOYAL LADY RULERS.**

ALL APPLICATIONS MUST BEAR THE SIGNATURE OF THE 2023 LOYAL LADY RULER AND THE SECRETARY.  
THE ASSEMBLY SEAL MUST BE AFFIXED TO ALL APPLICATIONS, NO EXCEPTIONS.





### 2023 LOYAL LADY OF THE YEAR

1. Financial (Dues and assessments paid for 2023 in the Assembly) **verified by the LL Secretary**
2. Attendance at least eleven (11) meetings, **verified by LL Secretary**
3. List Assembly positions and committees served on

#### B. PROGRAMS AND PROJECTS

1. List types of projects/programs
2. Ways the Assembly received recognition-Documentation required
3. List outstanding contributions to the Assembly- Documentation required

#### C. COMMUNITY INVOLVEMENT (Assembly Related) Describe how this Loyal Lady Promoted the program

1. Civic involvement (Assembly related) Documentation required
2. Charitable Involvement – Documentation required
3. Other organizations and church, etc.

#### D. Golden Circle Creativity in promoting peace, unity and sunshine through charity and compassion towards others

##### E. Attendance on Regional Level – verified by the SGO and or Area Secretary

1. Assembly involvement
2. Must have attended at least three (3) State and/or Area meetings during 2023

##### F. Attendance on State Level

Must have attended two (2) State Grand Assemblies during the past (3) years- Documentation required

ALL APPLICATIONS MUST BEAR THE SIGNATURE OF THE 2023 LOYAL LADY RULER AND THE SECRETARY.  
THE ASSEMBLY SEAL MUST BE AFFIXED TO ALL APPLICATIONS, NO EXCEPTIONS.



### 2023 TREASURER OF THE YEAR

#### A. Assembly Involvement

1. Financial-Dues and Assessments be paid for the year 2023, verified by the Assembly Secretary
2. Attended at least ten (10) meetings – verified by Assembly Secretary
3. Special Services rendered to Assembly-Documentation required

#### B. Performance of Duties (Accountability)

1. Money accurately received and disbursed
2. Deposits made in a timely basis
3. Monthly reconciliations provided to Assembly- verified by the Loyal Lady Ruler
4. Books Available for Audit-neat and legible- verified by the Loyal Lady Ruler

#### C. Additional Comments

- D. Attach a copy of the Year End Report – signed by the Treasurer- **DO NOT ENCLOSE ANY FINANCIAL INFORMATION**, ie, monthly reports etc.
- E. Applicant must have attended **one Area Meeting and one Executive Board meeting**.

#### PERFECT ATTENDANCE Criteria

1. Attended twelve (12) meetings- Excused absences are not permissible
2. Applications must be signed by the current Loyal Lady Ruler
3. Application must have Assembly seal attached.

ALL APPLICATIONS MUST BEAR THE SIGNATURE OF THE 2023 LOYAL LADY RULER AND THE SECRETARY.  
THE ASSEMBLY SEAL MUST BE AFFIXED TO ALL APPLICATIONS, NO EXCEPTIONS.





### 2023 SECRETARY OF THE YEAR

#### A. Assembly Involvement

1. Financial status- dues and assessments paid for 2023-verified by the Loyal Lady Ruler
2. Attended at least ten (10) meetings- verified by the Loyal Lady Ruler
3. Special Services rendered to the Assembly- Documentation required

#### B. Performance of Duties

1. Accurate minutes recorded
2. Assembly correspondence maintained
3. All reports (Area and State) submitted on time-Documentation required
4. Dispensations secured when needed – submitted on time-Documentation required
5. Delinquent members notified prior to dropping-Documentation required
6. Receipt book available for audit-verified by the Loyal Lady Ruler
7. Attach a copy of Year End Report (should not include bank balances or any information pertaining to financial status.
8. Applicant must have attended one (1) Area meeting and Executive Board meeting
9. Additional comments